



**Call for Low-Value Grant Proposals**

under the project “USAID Stop Gender-Based Violence in Tajikistan”, funded by USAID

**257-2024-Grant-UNDP-Stop GBV-@**

**ADVOCACY AND COMMUNICATION CAMPAIGNS ON  
GENDER, GENDER-BASED VIOLENCE AND DOMESTIC  
VIOLENCE**

**implemented by the United Nations Development Programme  
(UNDP) in Tajikistan**

Contents

I. GLOSSARY .....3

II. PROJECT BACKGROUND.....4

III. SCOPE AND OBJECTIVES.....5

IV. INSTRUCTIONS TO GRANT APPLICANTS .....8

V. OPENING AND EVALUATION OF GRANT PROPOSALS .....9

VI. GRANT SELECTION CRITERIA .....10

VII. AWARD OF GRANTS AND OTHER CONSIDERATIONS.....13

VIII. MONITORING AND REPORTING .....13

ANNEX I: APPLICATION FORM.....14

ANNEX II: TERMS OF REFERENCE.....20

ANNEX III: LOW VALUE GRANT AGREEMENT.....25

## I. GLOSSARY

The following terms are used across the document:

- **CSO** – Civil society organization
- **DV**- Domestic Violence
- **GBV**- Gender-based violence
- **Grantee/grant recipient**– a collective that represents a specific group of individuals who directly benefit from the grant
- **Grant selection committee** – a dedicated committee for review and selection of grants
- **Grant agreement** – legal document to which the grant proposal is attached
- **Grant proposal** – the document prepared by an interested entity in response to a grant solicitation process.
- **Grant applicant** – an entity that submits grant proposal to UNDP
- **Low-value grants (LVG)** – cash awards to civil society and non-governmental partners to generate and solicit development solutions for which no repayment is typically required.
- **UNDP** – United Nations Development Program
- **USAID** – United States Agency for International Development

## II. PROJECT BACKGROUND

In 2023, UNDP launched the USAID-funded Stop Gender-Based Violence in Tajikistan project (Project). This five-year Project aims at preventing gender-based violence (GBV) and discrimination against women and girls. The Project leverages the lessons and experiences from previous efforts by focusing on prevention, response, and advocacy. It seeks to strengthen the capacity of duty bearers and stakeholders to address GBV effectively, mitigate its impact on victims and survivors, and foster the human rights of survivors. Thus, the initiative aims to promote gender equality, foster inclusive economic growth, and contribute to peace and democracy in Tajikistan. At the forefront of protecting GBV victims are Civil Society Organizations (CSOs), which provide services to women and girls affected by GBV. Hence, it is essential that the Project closely cooperate and support CSOs in their endeavors to prevent and address GBV issues in the country.

The Project recognizes the critical role of advocacy in raising awareness about gender and GBV issues, promoting policy reforms that prioritize the needs of GBV victims, and providing a supportive environment where GBV victims can access essential services. CSOs are well positioned to use advocacy and communication strategies to foster social change, protect GBV victims, and contribute to building healthier communities. Moreover, CSOs play a critical role in facilitating dialogue among stakeholders and influencing policies aimed at eradicating GBV. To this end, Output 3.1 of the Project highlights the Project's commitment to empowering CSOs to leverage the opportunities created by national laws and policies on GBV by improving their advocacy skills.

In Tajikistan, high tolerance for domestic violence, a type of GBV, persists, rooted in cultural norms, traditional gender roles, and the stigma surrounding the reporting of abuse. At the same time, the fact that the country enacted the Law on the Prevention of Domestic Violence (DV) which aims to provide protection from various forms of abuse—physical, psychological, economic, and sexual—indicates that Tajikistan recognizes the harm that GBV causes, has taken a positive step towards addressing GBV, and that the government has provided legal tools to tackle it. Nonetheless, lessons learned from the Project's work reveal that even among CSOs working on gender and GBV issues, awareness and understanding of national laws on GBV remain low. This issue limits their ability to use this and other laws as a tool for advocacy and survivor support. In addition, deeply rooted societal attitudes prevent the law from becoming effective and keep duty bearers under this law from performing their duties effectively. Tajikistan has also enacted other laws that provide support for gender equality, such as the Law on Equality and Elimination of All Forms of Discrimination and the Law on the State Guarantees of Equality of Men and Women and Equal Opportunities for their Implementation. However, as is the case with the Law on the Prevention of Domestic Violence, these laws are rarely ever invoked to advocate for the rights of victims of gender discrimination and GBV.

In light of the above, UNDP's USAID Stop Gender-Based Violence (GBV) project is calling for proposals for low-value grants to be awarded to two CSOs, one in Sughd and one in Khatlon. This initiative aims to:

- 1) support an advocacy and communication campaign using existing laws against gender-based discrimination and GBV to advocate for gender equality and protection against GBV, and
- 2) support CSOs with capacity development on GBV-related advocacy.

As part of the grant program, the grantee will advocate for gender equality using existing laws against gender discrimination and GBV and produce an advocacy and communication campaign in their respective geographic region. The grantee will also support at least one two-day capacity-building workshop with at least 15 CSOs in their region on GBV-related advocacy techniques, covering all expenses for the CSOs attending the workshops and visibility materials that will enhance the effectiveness of their advocacy campaigns. The Project will support the grantees by retaining a national expert who will work with the grantees to develop advocacy and communication campaign plans, as well as support the delivery of the workshops to other CSOs. Particularly, grantees will work with the national expert to identify issues and challenges related to their work on gender equality and GBV as well as to one or more of the laws mentioned above.

### III. SCOPE AND OBJECTIVES

1. <b>Purpose and objectives of the grants:</b>	The objective of this grant program is to enhance the capacity of civil society to develop and implement advocacy and communication strategies for addressing GBV issues in Tajikistan.
2. <b>Number of Grants</b>	Up to two (2) It is assumed that the grants will be allocated to either two (2) registered organizations or one (1) organization, depending on the proposed methodology and budget. If the CSO proposes a methodology and budget for a total of \$40,000, it must ensure that it has the authority to conduct activities in the Khatlon and Sughd regions. In this case, CSO should have a Republican status of registration.
3. <b>Scope of the grant (s):</b>	The scope of this grant program extends to developing and delivering advocacy and communication campaigns on gender, GBV and DV as well as conducting one two-day workshop for CSOs on advocacy and communication.

<p>4. <b>Expected activities and results:</b></p>	<p>The Grantees are expected to:</p> <ol style="list-style-type: none"> <li>1. <b>Participate in the workshop and/or consultation meetings with a national consultant:</b> UNDP will engage a national expert who will support the Grantees in developing advocacy and communication campaign plans based on the identified issues. Additionally, the Expert will also support the CSOs in developing the content of the workshop which will be delivered to other CSOs focusing on gender and GBV issues. The CSO shall cover all the expenses related to attending at least two meetings with the national consultant in Dushanbe.</li> <li>2. <b>Develop and deliver advocacy and communication campaign plans:</b> In consultation with the national expert, the grantees shall design and deliver effective advocacy and communication campaigns which should include production of advocacy and communication products such as: <ul style="list-style-type: none"> <li>• printed materials (banners, flyers, brochures, booklets),</li> <li>• digital media (videos, websites, blogs),</li> <li>• media engagement (TV and Radio appearances), and</li> <li>• public engagement (workshops, meetings, awareness campaigns).</li> </ul> </li> <li>3. <b>Develop and deliver a workshop for CSOs:</b> in close collaboration with the national expert design the content of the advocacy and communication workshop for peer CSOs and conduct the workshop with at least 15 different CSOs in attendance from their designated region.</li> <li>4. <b>Report Results:</b> Compile and submit a detailed final narrative and financial reports.</li> </ol> <p><u>More details about the expected deliverables are provided in the Annex II: Terms of Reference.</u></p>
<p>5. <b>Target location:</b></p>	<p>Sughd and Khatlon Region Preference will be given to CSOs that operate directly in either of the targeted</p>

<p>6. <b>Eligibility criteria of grantee(s):</b></p>	<p>To qualify for this grant, applicant CSO must meet the following criteria:</p> <ol style="list-style-type: none"> <li>1. <b>Legal Registration</b> <ul style="list-style-type: none"> <li>• The CSO must be legally registered in Tajikistan and the registration must demonstrate that the CSO has the legal capacity to work in the region it proposes to work in.</li> </ul> </li> <li>2. <b>Relevant Experience</b> <ul style="list-style-type: none"> <li>• At least two years of demonstrated experience in promoting gender equality, or women’s and girls’ rights, or work on domestic violence/GBV.</li> <li>• Experience in conducting advocacy and communication campaigns, including for example during the global 16 Days of Activism Against GBV Campaign.</li> <li>• Experience in conducting workshops and trainings for civil society or community members.</li> </ul> </li> <li>3. <b>Qualified Team</b> <ul style="list-style-type: none"> <li>• The CSO must demonstrate in its application paperwork that it has a team with the capacity to conduct this scope of work.</li> </ul> </li> <li>4. <b>Collaborative Experience</b> <ul style="list-style-type: none"> <li>• Experience working with international organizations.</li> </ul> </li> <li>5. <b>Community Engagement</b> <ul style="list-style-type: none"> <li>• Established connections with the local population in the CSO's area of operation.</li> </ul> </li> <li>6. <b>Regional Familiarity</b> <ul style="list-style-type: none"> <li>• Strong understanding of the region or area where the campaigns will be conducted. Preference will be given to CSOs that either operate directly in the targeted region or have established partnerships with other CSOs in the area.</li> <li>• Strong understanding of gender related and GBV issues in their target areas.</li> </ul> </li> <li>7. <b>Financial Integrity</b> <ul style="list-style-type: none"> <li>• No outstanding financial debts that could impact the CSO’s financial integrity.</li> </ul> </li> </ol>
<p>7. <b>Timeframe for implementation of LVGs:</b></p>	<p>March 15, 2025-August 15, 2025</p>
<p>8. <b>LVG beneficiaries:</b></p>	<ol style="list-style-type: none"> <li>1. Local CSOs that work on gender equality and GBV, national stakeholders and also those that provide services to GBV victims</li> <li>2. Local population <ul style="list-style-type: none"> <li>• Community leaders</li> <li>• Religious leaders</li> <li>• Youth</li> <li>• Men</li> <li>• Women</li> <li>• People with disabilities</li> <li>• GBV victims</li> </ul> </li> </ol>
<p>9. <b>LVG amount:</b></p>	<p>\$40,000 total. With up to \$20,000 awarded to each of two CSOs or \$40,000 to one CSO that has a republican registration.</p>

#### IV. INSTRUCTIONS TO GRANT APPLICANTS

1. **Grant proposal should contain:**
  - a. Duly filled and signed grant application form in Russian (ANNEX I)
  - b. Copy of the legal registration documents of grant applicant
  - c. Availability of financial and/or audit reports for the years 2023-2024
  - d. A CSO profile outlining its experience in managing projects related to
    - i. gender, gender equality, women and girls' rights, GBV including DV,
    - ii. conducting advocacy and communication campaigns on gender-related, GBV including DV issues
    - iii. partnering with CSOs and INGOs
    - iv. conducting workshops and trainings (a template is provided).
  - e. CVs of the key employees with their proposed positions in the work to be involved in grant activities.
  - f. Any other documents as applicable.
  - g.
2. The Grant proposal must be submitted **in full** by e-mail to [elbids.tj@undp.org](mailto:elbids.tj@undp.org) no **later than January 17, 2025, at 17:00 hours Tajikistan time**. Hard copy submission by courier or hand delivery will not be accepted.
3. UNDP may, at its own discretion extend this deadline, in which case all rights and obligations of UNDP and grant applicants previously subject to the deadline will thereafter be subject to the deadline as extended.
4. The proposal must be marked with the reference number of the grant that is indicated on the cover page of present document: **83-2024-Grant-UNDP-Stop GBV-@**
5. Grant proposals must offer services as per requirements and in the standard templates (ANNEX I, II and III). Incomplete proposals will be rejected.
6. All applications must be duly signed and stamped. Applications without a signature and seal, along with late applications, will be rejected.
7. Grant proposals and all correspondence related to the proposal shall be written in Russian or English language.
8. All figures included in the grant proposal shall be quoted in TJS (Tajik Somoni).
9. A prospective grant applicant requiring any clarification on the grant solicitation documents or application process may notify UNDP in writing at the indicated organization's e-mail address. UNDP will respond in writing to any request for clarification within one (1) working day provided that the request is submitted at least three (3) days prior to the deadline for submission of grant proposals.
10. Grant applicant shall bear all costs associated with the preparation and submission of the grant proposal. UNDP will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the solicitation.



## V. OPENING AND EVALUATION OF GRANT PROPOSALS

1. Opening of grant applications will be held on January 18, 2025
2. For opening and evaluation of grant proposal, UNDP will establish a dedicated grant selection committee comprising qualified personnel and/or project stakeholders with technical expertise on the subject. The composition of the grant selection committee is approved by UNDP Resident Representative.
3. Each member of the grant selection committee will sign a disclaimer of conflict of interest. In case of conflict of interest, the member recuses himself/herself from further participation in the discussion and voting.
4. Grant selection committee will do a pre-screening of grant proposals with regards to eligibility of the applicants in line with the eligibility criteria described in Section II of the present document using the following format:

**Table 1. Pre-screening matrix**

<b>Proposed initiative:</b>	Is in line with the grant purpose and objectives	Yes/No
<b>Grant applicant:</b>	Meets the eligibility criteria specified in Section III of the present document with provision of proof/evidence.	Yes/No
<b>Grant proposal:</b>	All sections of the grant proposal are duly filled in with the requested information	Yes/No
	The proposed grant amount does not exceed the grant threshold indicated in Section III of the present document	Yes/No
	The timeframe in the grant proposal is within the announced timeframe	Yes/No

5. Following the pre-screening, the grant selection committee will review the proposals of eligible grant applicants and will assess them against grant selection criteria specified in Section V of the present document.
6. Grant selection committee will rank the proposals in line with the grant selection criteria and will award points to each grant proposal in the grant evaluation matrix.
7. Final consolidated grant evaluation matrix shall be signed off by all members of the grant selection committee and endorsed by UNDP Resident Representative.
8. The secretary of the grant selection committee will prepare a brief report on the grant selection process with an indication of results, i.e., which entity is receiving a grant, and which proposals were rejected and why. The grant selection report shall be endorsed by UNDP Resident Representative.

## VI. GRANT SELECTION CRITERIA

1. Grant selection criteria are defined under programmatic considerations that are closely linked to the project document.
2. Grant selection criteria play a central role in a successful grant Programme and may vary depending on the grant purpose, scope and objectives.
3. The total obtainable number of points is 100.

Grant selection criteria	Maximum obtainable points
<ol style="list-style-type: none"> <li>1. A CSO legally registered in Tajikistan.</li> <li>2. Availability of financial reports and/or audit reports for the years 2023-2024</li> </ol>	10
<p><b>Relevant experience:</b></p> <ol style="list-style-type: none"> <li>1. <b>Relevant Experience</b> <ul style="list-style-type: none"> <li>• At least two years of demonstrated experience in promoting gender equality, or women’s and girls’ rights, or domestic violence or GBV.</li> <li>• Experience in conducting advocacy and communication campaigns, including for example during the global 16 Days of Activism Against GBV Campaign.</li> <li>• Experience in conducting workshops and trainings for civil society or community members.</li> </ul> </li> <li>2. <b>Qualified Team</b> <ul style="list-style-type: none"> <li>• The CSO must demonstrate in its application paperwork that it has a team with the capacity to conduct this scope of work.</li> </ul> </li> <li>3. <b>Collaborative Experience</b> <ul style="list-style-type: none"> <li>• Experience working with international organizations.</li> </ul> </li> <li>4. <b>Community Engagement</b> <ul style="list-style-type: none"> <li>• Experience in implementing projects /activities at community level in the CSOs area of operation.</li> </ul> </li> </ol>	30

<p><b>Proposed Approach and Methodology</b></p> <ol style="list-style-type: none"> <li>1. The Grantee shall identify the geographic region where it proposes to conduct the work, and demonstrate in its methodology an understanding of the specific GBV problems prevalent in that particular region. For example, if there is a relatively higher rate of women committing suicide associated with cases of online psychological bullying or harassment.</li> <li>2. The Grantee shall produce a clear, actionable and context-relevant advocacy and communication campaign plan: <ol style="list-style-type: none"> <li>a. The plan shall identify the gender and GBV issues that the grantee will focus on,</li> <li>b. The plan shall also identify the gender and GBV related laws mentioned in these TORs which will be utilized during the campaigns.</li> <li>c. The plan should also clearly identify the communication tools to facilitate effective advocacy campaigns.</li> </ol> </li> <li>3. The Grantee should outline how it will deliver one two-day workshop for CSOs on advocacy and communication on gender, GBD and DV issues: <ol style="list-style-type: none"> <li>c. How it will select CSOs for participation,</li> <li>d. How it will develop the content of the training,</li> <li>e. What results it will aim for, and</li> <li>f. How it will follow up with the CSOs to see whether the training content has been implemented.</li> </ol> </li> </ol>	40
<p><b>Feasibility and timeliness of the proposed work plan and the budget:</b></p> <ol style="list-style-type: none"> <li>1. A realistic plan of proposed activities</li> <li>2. A realistic and cost-effective budget aligned with the proposed activities.</li> </ol> <p><b>The administrative costs such as salaries of project staff, expenses for coordination of work, office costs, etc., should not exceed 20% of the grant amount.</b></p>	20
<p><b>TOTAL:</b></p>	100

## VII. AWARD OF GRANTS AND OTHER CONSIDERATIONS

1. Winning grant applicants will receive LVG agreement (see template in ANNEX III) from UNDP within three (3) working days after completion of grant assessments and endorsement of the results of the grant selection process.
2. Within five (5) working days after receipt of the LVG agreement, the successful grant applicant shall sign and stamp the agreement and return it to UNDP.
3. UNDP shall affect payments to the Grant Recipient in national currency of the Republic of Tajikistan according to the official exchange rate of UNDP on the day of payment. Payment will be made to the bank account indicated in the LVG agreement signed with the Grant Recipient.
4. The disbursement of the grant amount takes place in line with the schedule of payments set out in the LVG agreement before the results or achievements are obtained. A final installment should be paid only after the completion of all activities, submission of final narrative and financial reports and the certification of those reports.
5. UNDP reserves the right to obtain all evidence, including site monitoring visits, to substantiate that performance conditions have been achieved before issuing subsequent phases of the grant. UNDP also reserves the right to suspend disbursements in case a grant recipient is found to be in breach of its obligations.

## VIII. MONITORING AND REPORTING

1. UNDP will monitor implementation of grant activities in line with its Monitoring policy to ensure that grants result in new solutions, direct engagement with certain stakeholders, and better uptake of development solutions as set out in the grant work plan.
2. Frequency and scope of monitoring visits will be defined by UNDP. Although in most cases, Grant Recipient will be notified in advance on the planned monitoring events, UNDP reserves the right to convey ad-hoc monitoring visits when and as needed.
3. The grantee is responsible for substantive and financial reporting on the utilization of the grant as defined in the LVG agreement. Appropriate evidence that the activities reported were completed should be attached to the report, such as photographs, boarding pass copies, meeting minutes, sign in sheets, etc.
4. Grantees must provide performance reporting to UNDP at least 2 weeks before the expected release of the next tranche. At the end of the grant period, the grant recipient is required to submit a final substantive and financial report, which shall include certification by the Recipient Institution's representative with institutional responsibility for financial reporting, including the certification date.

### ANNEXES:

- ANNEX I** Grant application form
- ANNEX II** Terms of Reference
- ANNEX III** LVG Agreement Template



**United Nations Development Programme**

**Application Form**

Date: \_\_\_\_\_

**Request for Grant Proposals  
257-2024-Grant-UNDP-Stop GBV-@**

To: **UN Development Programme Office in Dushanbe**

Dear Sir/Madam,

Having examined the specifications and overall documents that concern this request, I, the undersigned herein, agree to deliver the work under the USAID Stop GBV in Tajikistan Project. This initiative aims to prevent and address gender discrimination, gender-based violence (GBV), and domestic violence (DV) through the implementation of effective advocacy and communication campaigns, as well as by enhancing the capacity of CSOs in advocacy and communication strategies to combat GBV and DV.

This will be accomplished by planning a schedule of activities and arranging all necessary tools, equipment and personnel to successfully implement the grant project.

We undertake, if our Proposal is accepted, to commence and complete delivery of all services specified in the contract within the period stipulated.

We agree to abide by this proposal for the specified period of request from the date fixed for the opening of proposals, and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

1. General information

1.1. <b>Name of the organization:</b>	
1.2. <b>Did you apply by this project proposal to other donor funding?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No
1.3. <b>Legal Status:</b>	<input type="checkbox"/> <b>Public organization</b> <input type="checkbox"/> Please, indicate if any other
1.4. <b>Registration number:</b>	
1.5. <b>Legal address:</b>	
1.6. <b>Date of registration:</b>	
1.7. <b>Postal address:</b>	
1.8. <b>Primary contact person:</b>	
Title:	
Phone number:	
Email:	

1.9.	<b>Secondary contact person:</b> Title: Phone number: Email:	
1.10.	<b>What is the mission statement of your organization?</b>	
1.11.	<b>When and who established your organization? (Briefly describe the history and experience of organization)</b>	

1.12. **Provide brief information about the relevant projects/activities implemented by your organization during the last two years:**

№	Name of the project and donor	Timeframe	Target group	Total amount of the project/activity	References (name, title, and contact details)

1.13. **Bank information:**

Bank account holder name:	
Name of bank:	
Name of Branch:	
№ of account/BAN code:	
Address of Bank:	
Country:	
BIC:	

**2. The Proposed strategy and approaches for implementation of project proposal:**

2.1. **Concisely describe the project proposal**

Introduction
Main Project goal(s)
Project objectives
Planned activities
Methodology (please describe what advocacy and communication plan aims to achieve)

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Please describe issues the advocacy and communication campaigns will address in connection with the three laws: Law on the Prevention of Domestic Violence, the Law on Equality and Elimination of All Forms of Discrimination and the Law on the State Guarantees of Equality of Men and Women and Equal Opportunities for their Implementation.

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Please describe what advocacy and communication tools you will use

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Please describe what risks can be associated with the implementation of this grant project and how you will mitigate them:

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Please describe indicators to measure the impact of the advocacy and communication campaigns and the workshop for CSOs

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Work plan etc. (Maximum 3-5 pages) Please fill in the table below. You can add more lines if needed.

<b>Activities</b>	<b>Outputs</b>	<b>Time frames</b>
List the individual tasks you will do to help you achieve your project objectives in order they will be done	Direct results associated with an activity	Give us dates you expect to start and end each task

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Conclusion



2.2. | Describe the target group of the project (gender composition (number of men and women), age group, location of the target group, etc.):

2.3. | Detailed Budget. Please provide an estimated budget for the project, on the form below or in a separate Excel sheet. The budget should specify all cost items for the implementation of the project proposal, with a separate indication of the costs for program and administrative activities

**Please note: Administrative costs such as salaries of project staff, expenses for coordination of work and monitoring, office costs, etc., should not exceed 20% of the grant amount.**

Nº	Description	unit	Quantity	Price for unit, \$	Input of NGO, \$	Input of UNDP, \$	Total cost, \$
<b>1. Programme costs</b>							
	Total part 1						
<b>2. Administration costs (not to exceed 20% of the total grant)</b>							
	Total part 2						
Other costs.....							
	.....						
	.....						
	<b>TOTAL SUB-PROJECT COSTS</b>						

2.4. | Budget Summary by Expenditure

Budget Summary	Amount, in \$	Percentage (%)
<b>Administrative Costs</b> <b>Includes:</b> -Financial & Administrative Staff Costs -Financial & Administrative Management Costs -Fin-Admin Office/Operational Costs		
<b>Program Costs</b> <b>Includes:</b> -All Programmatic Consultant Costs -All Programmatic Travel Costs -All Programmatic Operational Costs -All Direct Program Costs		

<b>Programme cost for purchasing of production technological equipment</b>	N/A	N/A
<b>TOTAL COSTS</b>		

2.5. | **Budget Summary by Source of Funding**

Budget Summary by Funding Source	Total amount, \$	Percentage (%)
Total Amount Required to Implement the Project		
Total Amount Being Requested from UNDP		
Total Amount of Public organization contribution (if applicable)		
Total Amount of partner contribution (if applicable)		

### 3. | Required Attachments

Attachment #	Attachment Name/Title	Yes/No
1	Applicant's Legal Registration Status Documentation (Registration Certificate and Charter)	
2	Availability of financial reports and/or audit reports for the years 2023-2024	
3	Applicants' Letter of Reference from Past / Current Donor / Partner certifying the successful implementation of project(s) related to the gender, GBV or other objectives of this grant.	
4	Project Proposal using the format provided in the <b>“The Proposed strategy and approaches for implementation of project proposal”</b> section	
5	CVs of Director and other key employees of organization, and also CVs of anyone who will be engaged	

By the present application, « \_\_\_\_\_ » on behalf of the director

confirms that the information provided is accurate and participation in the call for grant. \_\_\_\_\_

**Name of Director of the Grantee's Organization:**

**Signature of Director of the Grantee's Organization:**

**Organization's Stamp**

**Date:**

**TERMS OF REFERENCE**

**Call for Proposal for Low-Value Grants on Advocacy and Communication Campaigns on Gender-Based Violence**

**Ref:# 257-2024-Grant-UNDP-Stop GBV-@**

**Project:** USAID Stop GBV in Tajikistan

**Sub-project: Advocacy and Communication Campaigns on Gender, Gender-Based Violence and Domestic Violence**

**I. Background**

In 2023, UNDP launched the USAID-funded Stop Gender-Based Violence in Tajikistan project (Project). This five-year Project aims at preventing gender-based violence (GBV) and discrimination against women and girls. The Project leverages the lessons and experiences from previous efforts by focusing on prevention, response, and advocacy. It seeks to strengthen the capacity of duty bearers and stakeholders to address GBV effectively, mitigate its impact on victims and survivors, and foster the human rights of survivors. Thus, the initiative aims to promote gender equality, foster inclusive economic growth, and contribute to peace and democracy in Tajikistan. At the forefront of protecting GBV victims are Civil Society Organizations (CSOs), which provide services to women and girls affected by GBV. Hence, it is essential that the Project closely cooperate and support CSOs in their endeavors to prevent and address GBV issues in the country.

The Project recognizes the critical role of advocacy in raising awareness about gender and GBV issues, promoting policy reforms that prioritize the needs of GBV victims, and providing a supportive environment where GBV victims can access essential services. CSOs can use advocacy and communication strategies to foster social change, protect GBV victims, and contribute to building healthier communities. Moreover, CSOs play a critical role in facilitating dialogue among stakeholders and influencing policies aimed at eradicating GBV. To this end, Output 3.1 of the Project highlights the Project's commitment to empowering CSOs to leverage the opportunities created by national laws and policies on GBV by improving their advocacy skills.

In Tajikistan, high tolerance for domestic violence, a type of GBV, persists, rooted in cultural norms, traditional gender roles, and the stigma surrounding the reporting of abuse. At the same time, the fact that the country enacted the Law on the Prevention of Domestic Violence (DV) which aims to provide protection from various forms of abuse—physical, psychological, economic, and sexual—indicates that Tajikistan recognizes the harm that GBV causes, has taken a positive step towards addressing GBV, and that the government has provided legal tools to tackle it. Nonetheless, lessons learned from the Project's work reveal that even among CSOs working on gender and GBV issues, awareness and understanding of national laws on GBV remain low. This issue limits their ability to use this and other laws as a tool for advocacy and survivor support. In addition, deeply rooted societal attitudes prevent the law from becoming effective and keep duty bearers under this law from performing their duties effectively. Tajikistan has also enacted other laws that provide support for gender equality, such as the Law on Equality and Elimination of All Forms of Discrimination and the Law on the State Guarantees of Equality of Men and Women and Equal Opportunities for their Implementation. However, as is the case with the Law on the Prevention of Domestic Violence, these laws are rarely ever invoked to advocate for the rights of victims of gender discrimination and GBV.

In light of the above, UNDP's USAID Stop Gender-Based Violence (GBV) project is calling for proposals for low-value grants to be awarded to two CSOs, one in Sughd and one in Khatlon. This initiative aims to:

- 1) support an advocacy and communication campaign using existing laws against gender-based discrimination and GBV to advocate for gender equality and protection against GBV, and
- 2) support CSOs with capacity development on GBV-related advocacy.

As part of the grant program, the grantee will advocate for gender equality using existing laws against gender discrimination and GBV and produce an advocacy and communication campaign in their respective geographic region. The grantee will also support at least one two-day capacity building workshop with at least 15 CSOs in their region on GBV-related advocacy techniques, covering all expenses for the CSOs attending the workshops and visibility materials that will enhance effectiveness of their advocacy campaigns. The Project will support the grantees by retaining a national expert who will work with the grantees to develop advocacy and communication campaign plans, as well as support the delivery of the workshops to other CSOs. In particular, grantees will work with the national expert to identify issues and challenges related to their work on gender equality and GBV and also to one or more of the laws mentioned above.

## **II. Objectives and Scope of Work**

**Objectives:** The objective of this grant program is to enhance the capacity of civil society to develop and implement advocacy and communication strategies for addressing GBV issues in Tajikistan.

**Eligibility:** A CSO that is legally registered in Tajikistan in the region where it proposes to work.

### **Scope of Services:**

1. In consultation with the national consultant retained by UNDP, develop an advocacy and communication campaign related to:
  - a. The Law on Equality and Elimination of All Forms of Discrimination
  - b. The Law of on the State Guarantees of Equality of Men and Women and Equal Opportunities for their Implementation
  - c. The Law on the Prevention of Domestic Violence

The advocacy and communication campaign should provide public messaging that includes but is not limited to:

- a. Identification of current social problems that can be addressed through the implementation of these laws,
- b. Promoting women supporting women including family members; and
- c. Promoting gender equality allies among men and boys.

The grantees shall produce communication products to promote the campaign, for example:

- a. Banners in prominent places,
- b. Segments for TV or Radio,
- c. Social media campaign, and
- d. Printed materials.

The grantee may also conduct workshops with relevant stakeholders if such events will help promote the communication campaign or the goals of the advocacy effort.

2. **Conduct Regional Workshops:** Each grantee shall jointly collaborate with the national consultant to develop the content of a two-day workshop in their respective geographical region. The workshop content shall focus on enhancing the capacity of the CSOs to engage in advocacy and communication campaigns related to GBV. Each grantee shall then conduct a workshop with at least 15 different CSOs in attendance, with all costs covered through the grant award.

3. **Prepare a Final Report:** Develop and submit a comprehensive report detailing the advocacy campaign, completed activities and recommendations.

**Target areas to be covered:**

- A. Khatlon Region
- B. Sughd Region

**Target beneficiaries:**

1. Local CSOs that work on gender equality and GBV and also those that provide services to GBV victims
2. Local population
  - Community leaders
  - Religious leaders
  - Youth
  - Men
  - Women
  - People with disabilities
  - GBV victims

**III. Description of services:**

The activities under this grant aim to prevent and address gender discrimination and GBV issues in the country through effective advocacy and communication campaigns. The Grantee, in its operational location, will identify the challenges that prevent to eradicate gender discrimination and GBV issues in Tajikistan and develop effective advocacy and communication campaigns. Additionally, CSOs will deliver a workshop for other CSOs which will facilitate experience exchange and peer learning.

This includes the following actions:

2. **Participate in the workshop and/or consultation meetings with the national consultant:** UNDP will engage a national expert who will support the Grantees in developing advocacy and communication campaign plans based on the identified issues. Additionally, the Expert will also support the CSOs in developing the content of the workshop which will be delivered to other CSOs focusing on gender and GBV issues. The CSO shall cover all the expenses related to attending at least two meetings with the national consultant in Dushanbe.
3. **Develop and deliver advocacy and communication campaign plans:** In consultation with the national expert, CSOs design and deliver an effective advocacy and communication campaign which includes production of advocacy and communication products:
  - printed materials (banners, flyers, brochures, booklets),
  - digital media (videos, websites, blogs),
  - media engagement (TV and Radio appearances)
  - and public engagement (workshops, meetings, awareness campaigns)
4. **Develop and deliver a workshop for CSOs:** in close collaboration with the national expert CSOs design the content of the advocacy and communication workshop for peer CSOs and conduct the workshop with at least 15 different CSOs in attendance from their designated region.
5. **Report Results:** Compile and submit a detailed final narrative and financial reports.

#### **IV. Criteria for Grantee CSOs:**

To achieve these objectives, UNDP will attract two civil society organizations with local registration or one CSO with republican registration. The grantees will be selected based on a competitive process conducted by UNDP.

To qualify for this grant, applicant CSO must meet the following criteria:

1. **Legal Registration**
  - The CSO must be legally registered in Tajikistan and the registration must demonstrate that it has the legal capacity to work in the region it proposes to work in.
2. **Relevant Experience**
  - At least two years of demonstrated experience in promoting gender equality, or women's and girls' rights, or domestic violence or GBV.
  - Experience in conducting advocacy and communication campaigns, including for example during the global 16 Days of Activism Against GBV Campaign.
  - Experience in conducting workshops and trainings for civil society or community members.
3. **Qualified Team**
  - The CSO must demonstrate in its application paperwork that it has a team with the capacity to conduct this scope of work.
4. **Collaborative Experience**
  - Experience working with international organizations.
5. **Community Engagement**
  - Established connections with the local population in the CSO's area of operation.
6. **Regional Familiarity**
  - Strong understanding of the region or area where the campaign will be conducted. Preference will be given to CSOs that either operate directly in the targeted region or have established partnerships with other CSOs in the area.
  - Strong understanding of gender related and GBV issues in their target areas.

#### **V. Expected results**

It is expected that by implementation of this sub-project, the results in the following Workplan will be achieved:

## Workplan

	Planned activities	Expected delivery time and the planned budget	
		Expected date	Planned Budget for the Activity (% of the grant to be disbursed)
1	<p>The Grantees are expected to:</p> <ol style="list-style-type: none"> <li><b>1. Participate in the workshop and/or consultation meetings with national consultant and produce a plan for an advocacy and communication campaign plan.</b> The CSO shall cover all the expenses related to attending at least two meetings with the national consultant.</li> <li><b>2. Deliver advocacy and communication campaign plan developed in consultation with the national expert.</b></li> <li><b>3. Develop and deliver a workshop for CSOs with at least 15 different CSOs in attendance from their designated region.</b></li> </ol>	July 15, 2025	90%
2	<b>Report Results:</b> Compile and submit a detailed final narrative and financial reports.	August 15, 2025	10%
	<b>Total:</b>		<b>100%</b>

## Reporting

The Grantee should provide reports (both narrative and financial) to UNDP. The Grantee bears full responsibility for the preparation and submission of both narrative and financial reports according to the agreed format and schedule with UNDP. There will be a total of two reports for this purpose:

- Narrative and financial reports must be submitted no later than **August 15, 2025**

All reports should be submitted in line with the terms stipulated in the Grant Agreement. All reports should be prepared in Russian or Tajik in hard copies and electronic format, in MS Word format, font ARIAL-11 on a paper of format A4. All reports should contain a title page with the name, the code of the grant, as well as UNDP and USAID logos. Reports submitted in violation of any of the above requirements will be considered inappropriate to the Agreement. Requirements for report submission will be further specified in the agreement.

## Payment

The total amount of funds allocated to the Grantee will be fully directed to the provision of the requested services. Grantee bears full responsibility for payment of all taxes resulting from the Agreement, including the Income Tax from the salaries, deductions to the Pension Funds, Revenue Tax, and any other related taxes emanating from the agreement with UNDP. UNDP will process the transfer of money to the Grantee account according to the schedule and terms of payment, which will be discussed between the parties prior to the signing of the agreement.

## Duration

The duration of the Grant Agreement is **March 15 – August 15, 2025**. The Grantee will ensure that all services are completed by **August 1, 2025**.





## LOW VALUE GRANT AGREEMENT

**Between United Nations Development Programme and a Recipient Institution**

### HOW TO USE THIS AGREEMENT

- This template is provided as a tool that can be adapted to the specific needs of a particular project. Low Value Grant Agreements should be approved by an independent mechanism such as a Steering Committee/Project Board or a selection committee nominated by the Project Board. The agreement serves to register the commitments and results that the Recipient Institution has agreed to produce. It is recommended that funds be released in tranches, based on demonstrated achievement of results, however grants may also be given in one tranche. The terms should be clearly specified so that it is clear to all parties when a Recipient Institution qualifies for release of tranches of funds.
- Please make sure to complete the face sheet with correct information.
- Please make sure to attach all the annexes listed on the face sheet.
- This instruction page, as well as all footnotes and any other instructions in this template, are only for the Business Unit's guidance and should be deleted before the agreement is sent to the Recipient Institution for review and signature.
- Any substantive changes to the provisions in this template agreement must be cleared with the Legal Office, Bureau for Management Services, UNDP.
- Please have two originals of this agreement signed. After signature, UNDP keeps one original and provides the Recipient Institution with the other original.



### Low Value Grant Agreement

[Reference No. insert reference number, if any; if none, delete bracketed text]

1. Country: [Click <b>here</b> and enter Host Country name]	
2. Recipient Institution: "[Click here and enter full name of Recipient Institution]" incorporated under the laws of "[Click here and enter jurisdiction of incorporation]" with address at "[Click here and enter full address of Recipient Institution]"	
3. Project Number and Title: "[Click here and enter Project number (if any) and title]"	
4. Implementation Period: From [Click <b>here</b> and enter date] to [Click <b>here</b> and enter date]	
5. Budget: Up to the number of US\$ [Click <b>here</b> and enter amount] ([Click <b>here</b> and amount in words] United States Dollars)	
6. Schedule of Disbursement of Funds to Recipient Institution:	
<u>Disbursement Date/Milestone</u> [insert specific date/milestone]	<u>Amount</u> [specify amount]
7. Information for Recipient Institution Bank Account into Which Funds Will Be Disbursed: Account Name: [Click <b>here</b> and enter Owner of Bank Account] Account Title: [Click <b>here</b> and enter Account Title] Account Number: [Click <b>here</b> and enter Account Number] Bank Name: [Click <b>here</b> and enter Bank name] Bank Address: [Click <b>here</b> and enter Bank Address] Bank SWIFT Code: [Click <b>here</b> and enter Bank SWIFT Code] Bank Code: [Click <b>here</b> and enter Bank Code] Routing instructions for disbursements: [Click <b>here</b> and enter any additional instructions]	
8. Notices to Recipient Institution: Name: _____ Address: _____  Tel: _____ Fax: _____ Email: _____	9. Notices to UNDP: Name: _____ Address: _____  Tel: _____ Fax: _____ Email: _____
10. Signed for "[Click here and enter Recipient Institution name]" by its Authorized Representative	
Date: _____ Signature: _____	
Name: _____ Title: _____	

11. Signed for the **United Nations Development Programme** by its Authorized Representative

Date: Signature:

Name:

Title:

**The following documents constitute the entire Agreement between the Parties and supersedes all prior agreements, understandings, communications and representations concerning the subject matter:**

**this face sheet (“Face Sheet”) Standard**

**Terms and Conditions Annex A –**

**Accepted Grant Proposal Annex B –**

**Reporting Format**

**Annex C – Project Document for the Project funding this Grant Agreement**

## STANDARD TERMS AND CONDITIONS

This **Low Value Grant Agreement** (hereinafter referred to as the “Agreement”) is made between the United Nations Development Programme, a subsidiary organ of the United Nations established by the General Assembly of the United Nations (hereinafter “UNDP”), and the Recipient Institution named in block 2 of the Face Sheet (the “Recipient Institution,” and together with UNDP, the “Parties”).

WHEREAS, UNDP [is the Implementing Partner] *or* [provides support services to {name of partner}, the Implementing Partner]<sup>1</sup> of the project named in block 3 of the Face Sheet (hereinafter referred to as “the Project”) and more specifically described in the project document [Insert project number and title] attached as **Annex C** (the “Project Document”), implemented at the request of the Government of the country named in block 1 of the Face Sheet;

WHEREAS, UNDP desires to provide funds to the Recipient Institution in the context of the Project for the purposes of undertaking the activities in the accepted Grant Proposal (the “Funds”), and on the terms and conditions hereinafter set forth; and

WHEREAS, the Recipient Institution is ready and willing to accept such Funds from UNDP for the activities (the “Activities”) described in the accepted Grant Proposal in **Annex A** (the “Proposal”) on the terms and conditions hereinafter set forth in this agreement;

NOW, THEREFORE, the Parties hereto agree as follows:

## 1.0 Responsibilities of the Recipient Institution

1.1 The Recipient Institution agrees to undertake the Activities and achieve the deliverables described in the accepted Proposal (Annex A) with due diligence and efficiency, pursuant to the schedule set forth in the Proposal, and in accordance with the terms and conditions of this Agreement. The Activities must be undertaken in a manner consistent with the regulations, rules, policies and procedures of UNDP, and in accordance with the Project Document which forms an integral part of this Agreement. Funds provided pursuant to this Agreement shall be prudently managed by the Recipient Institution and used solely for the Activities to produce results specified in the Proposal.

1.2 The Recipient Institution agrees to reach the performance targets (the “Performance Targets”) as indicated in the accepted Proposal. If the Recipient Institution fails to meet its responsibilities outlined in this Agreement, or to attain at least 70% of any one Performance Target for any given year, then this will be considered grounds to suspend any further disbursement of Funds. The suspension shall remain in effect until the Recipient Institution has achieved the relevant Performance Targets.

1.3 The Recipient Institution shall inform UNDP about any problems it may face in attaining the objectives agreed upon.

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<sup>1</sup> Select only the relevant option and delete the other.

## **2.0 Duration**

2.1 This Agreement, prepared in two originals, shall become effective on the date of its signature by both the Recipient Institution and UNDP, acting through their duly Authorized Representatives, indicated in blocks 10 and 11 of the Face Sheet, and expire on the Implementation Period end date indicated in block 4 of the Face Sheet, unless earlier terminated pursuant to Article 6.4 or 7.9 below.

## **3.0 Payments**

3.1 Subject to the express terms of this Agreement, UNDP shall provide Funds to the Recipient Institution in an amount not to exceed the amount set forth in block 5 of the Face Sheet according to the schedule set out in block 6 of the Face Sheet. Payments are subject to the Recipient Institution meeting the Performance Targets.

3.2 All payments shall be deposited into the Recipient Institution's bank account, the details of which are set forth in block 7 of the Face Sheet.

3.3 The amount of payment of such Funds is not subject to any adjustment or revision because of price or currency fluctuations or the actual costs incurred by the Recipient Institution in the performance of the Activities under this Agreement.

## **4.0 Records, Information and Reports**

4.1 The Recipient Institution shall maintain clear, accurate and complete records in respect of the Funds received under this Agreement. Upon completion of the Activities, or the termination of this Agreement, the Recipient Institution shall maintain the records for a period of at least five (5) years.

4.2 The Recipient Institution shall furnish, compile and make available at all times to UNDP any records or information, oral or written, which UNDP may reasonably request in respect of the Funds received by the Recipient Institution.

4.3 The Recipient Institution shall provide progress reports ("Performance Reports") including financial and narrative information, to UNDP at least 30 days before the expected release of the next tranche or at least annually within 30 days after the end of year until the activities have been completed. The Performance Report, including the financial reporting component, shall follow the format in **Annex B** and shall include certification by the Recipient Institution's representative with institutional responsibility for financial reporting, including the certification date.

4.5 Within [X, but no more than 60] days after completion of the Activities, the Recipient Institution shall provide UNDP with a final financial and narrative report with respect to all expenditures made from such Funds and indicating the results achieved, utilizing the reporting format contained in **Annex B**.

4.6 All further correspondence regarding the implementation of this Agreement should be addressed to the addresses set forth in blocks 8 and 9 of the Face Sheet, as applicable.

## **5.0 Audits and Investigations**

5.1 Notwithstanding the above, UNDP shall have the right to audit or review the Recipient Institution's related books and records as it may require, and to have access to the books and record of the Recipient Institution, as necessary.

5.2 The Recipient Institution acknowledges and agrees that, at any time, UNDP may conduct investigations relating to any aspect of the Agreement, the obligations performed under the Agreement, and the operations of the Recipient Institution generally. The right of UNDP to conduct an investigation and the Recipient Institution's obligation to comply with such an investigation shall not lapse upon expiration or prior termination of the Agreement.

5.3 The Recipient Institution shall provide its full and timely cooperation with any such inspections, audits or investigations. Such cooperation shall include, but shall not be limited to, the Recipient Institution's obligation to make available its personnel and any relevant documentation for such purposes at reasonable times and on reasonable conditions and to grant to UNDP access to the Recipient Institution's premises at reasonable times and on reasonable conditions in connection with such access to the Recipient Institution's personnel and relevant documentation. The Recipient Institution shall require its agents, including, but not limited to, the Recipient Institution's attorneys, accountants or other advisers, to reasonably cooperate with any inspections, audits or investigations carried out by UNDP hereunder.

5.4 UNDP shall be entitled to a refund from the Recipient Institution for any amounts shown by such audits and investigations to have been used by the Recipient Institution other than in accordance with the terms and conditions of the Agreement. The Recipient Institution also agrees that, where applicable, donors to UNDP whose funding is the source of, in whole or in part, the Funds for the Activities, shall have direct recourse to the Recipient Institution for the recovery of any Funds determined by UNDP to have been used in violation of or inconsistent with this Agreement and/or the Proposal.

## **6.0 Representations and Warranties**

6.1 The Recipient Institution represents and warrants that:

(a) it has not and shall not offer any direct or indirect benefit arising from or related to the performance of the Agreement or the award thereof to any representative, official, employee, or other agent of UNDP.

(b) neither it, its parent entities (if any), nor any of the Recipient Institution's subsidiary or affiliated entities (if any) is engaged in any practice inconsistent with the rights set forth in the Convention on the Rights of the Child, including Article 32 thereof, which, *inter alia*, requires that a child shall be protected from performing any work that is likely to be hazardous or to interfere with the child's education, or to be harmful to the child's health or physical, mental, spiritual, moral, or social development.

(c) neither it, its parent entities (if any), nor any of the Recipient Institution's subsidiaries or affiliated entities (if any) is engaged in the sale or manufacture of anti-personnel mines or components utilized in the manufacture of anti-personnel mines.

(d) it shall take all appropriate measures to prevent sexual exploitation or abuse of anyone by its employees or any other persons engaged and controlled by the Recipient Institution to perform any services under the Agreement. For these purposes, sexual activity with any person less than eighteen years of age, regardless of any laws relating to consent, shall constitute the sexual exploitation and abuse of such person. In addition, the Recipient Institution shall refrain from, and shall take all reasonable and appropriate measures to prohibit its employees or other persons engaged and controlled by it from exchanging any money, goods, services, or other things of value, for sexual favors or activities, or from

engaging any sexual activities that are exploitive or degrading to any person. UNDP shall not apply the foregoing standard relating to age in any case in which the Recipient Institution's personnel or any other person who may be engaged by the Recipient Institution to perform any services under the Agreement is married to the person less than the age of eighteen years with whom sexual activity has occurred and in which such marriage is recognized as valid under the laws of the country of citizenship of such personnel or such other person who may be engaged by the Recipient Institution to perform any services under the Agreement.

(e) neither it, its parent entities (if any), nor any of the Recipient Institution's subsidiary, affiliated entities (if any), suppliers and subcontractors is engaged in any transactions with, and/or the provision of resources and support to, individuals and organizations associated with, receiving any type of training for, or engaged in, any act or offense described in Article 2, Sections 1, 3, 4 or 5 of the International Convention for the Suppression of the Financing of Terrorism, adopted by the General Assembly of the United Nations in Resolution 54/109 of 9 December 1999.

6.2 The Recipient Institution shall comply with all laws, ordinances, rules, and regulations bearing upon the performance of its obligations under the Agreement.

6.3 The Recipient Institution acknowledges that it has read the Project Document attached hereto as Annex C, including the section entitled "Risk Management". The Recipient Institution hereby agrees that in undertaking the Activities in the Proposal, it will be bound, *mutatis mutandis*, by the obligations and agreements set forth in the Project Document as applicable to the Implementing Partner of the Project.

6.4 The Recipient Institution acknowledges and agrees that the provisions of this Article 6.0 constitute an essential term of the Agreement and that breach of any such representation and warranty or covenant shall entitle UNDP to terminate the Agreement immediately upon notice to the Recipient Institution, without any liability for termination charges or any other liability of any kind.

## **7.0 General Provisions**

7.1 This Agreement and the Annexes attached hereto shall form the entire Agreement between the Parties, superseding the contents of any other negotiations and/or agreements, whether oral or in writing, pertaining to the subject of this Agreement.

7.2 The Recipient Institution shall carry out all Activities described in the Proposal with due diligence and efficiency. Subject to the express terms of this Agreement, it is understood that the Recipient Institution shall have exclusive control over the administration and implementation of the Activities and that UNDP shall not interfere in the exercise of such control. However, both the qualities of work and the progress being made toward successfully achieving the goals of the Activities shall be subject to review by the Project's Steering Committee/Project Board. If at any time the Steering Committee/Project Board is not satisfied with the quality of work or the progress being made toward achieving such goals, the Steering Committee/Project Board may advise UNDP to: (i) withhold payment of Funds until in its opinion the situation has been corrected; or (ii) declare this Agreement terminated by written notice to the Recipient Institution as described in Article 7.9 below; and/or seek any other remedy as may be necessary. The Steering Committee/Project Board's determination as to the quality of work being performed and the progress being made toward such goals shall be final and shall be binding and conclusive upon the Recipient Institution insofar as further payments are concerned.

7.3 UNDP undertakes no responsibility in respect of life, health, accident, travel or any other insurance coverage for any person which may be necessary or desirable for the purpose of this Agreement or for any personnel undertaking Activities under this Agreement. Such responsibilities shall be borne by the Recipient Institution.

7.4 The rights and obligations of the Recipient Institution are limited to the terms and conditions of this Agreement. Accordingly, the Recipient Institution and personnel performing services on its behalf shall not be entitled to any benefit, payment, compensation or entitlement except as expressly provided in this Agreement.

7.5 The Recipient Institution shall be fully responsible for all services performed by its personnel, agents, employees, contractors, subcontractors and any other party undertaking Activities in relation to implementing the Proposal on behalf of the Recipient Institution (hereinafter referred to as "Recipient Institution Personnel") and shall ensure that all of its obligations under this Agreement extend to the Recipient Institution Personnel. The Recipient Institution may not assign, transfer, pledge, or make any other disposition of the Agreement, of any part of it, or of any of its rights, claims or obligations under the Agreement, except with the prior written authorization of UNDP. Any authorized assignee or transferee shall be bound by the terms and conditions of this Agreement. The Recipient Institution may not use the services of subcontractor(s) unless prior written authorization is granted by UNDP. If such authorization is granted, the Recipient Institution shall ensure that such subcontractor(s) do not use further tiers of subcontractors, unless prior written authorization is granted by UNDP. Any authorized subcontractor shall be bound by the terms and conditions of this Agreement. The use of subcontractors shall not relieve the Recipient Institution of any of its obligations under this Agreement.

7.6 The Recipient Institution shall indemnify, hold and save harmless, and defend at its own expense, UNDP, its officials and persons performing services for UNDP, from and against all suits, claims, demands and liability of any nature and kind, including their cost and expenses, on account of, based or resulting from, arising out of (or which may be claimed to arise out of) or relating to the acts or omissions of the Recipient Institution, Recipient Institution Personnel or other persons hired for the management of the present Agreement and the Project. The Recipient Institution shall be responsible for, and deal with all claims brought against it by any Recipient Institution Personnel.

7.7 If provided for in the Project Document (or if otherwise agreed between UNDP and the Government of the country named in block 1 of the Face Sheet), assets and equipment purchased with the Funds will become the property of the Recipient Institution. The Recipient Institution shall be responsible for substantive and financial reporting on its use of the Funds to the Steering Committee set up to oversee grant making and/or the implementing partner, as defined in the Project Document. The assets and equipment shall be used for the purpose indicated in the Proposal throughout the period of this Agreement. Procurement of goods, services and technical assistance required under the Proposal will be conducted by the Recipient Institution in accordance with the principles of highest quality, transparency, economy and efficiency. Such procurement will be based on the assessment of competitive quotations, bids, or other proposals, unless otherwise agreed in writing by UNDP.

7.8 Ownership of patent rights, copyrights, and other similar rights ("Intellectual Property Rights") to any discoveries, inventions or works resulting from implementation of the Activities under this Agreement shall vest in the Recipient Institution. Nonetheless, the Recipient Institution shall grant UNDP a perpetual, irrevocable, world-wide, non-exclusive and royalty-free license to use, reproduce, adapt, modify, distribute, sub-license and make use of such Intellectual Property



Rights, including the ability to further license to program country governments in accordance with the requirements of the agreement between the UNDP and the government(s) concerned.

7.9 This Agreement may be terminated by either Party before completion of the Agreement by giving thirty (30) days written notice to the other Party, and the Recipient Institution shall promptly return any unutilized Funds to UNDP.

7.10 The Recipient Institution acknowledges that UNDP and its representatives have made no actual or implied promise of funding except for the amounts specified in this Agreement. Although project related documents may indicate a total amount of funds that could be available for this Recipient Institution, actual disbursements will be based upon the Recipient Institution meeting the Performance Targets. If any of the Funds are returned to UNDP or if this Agreement is rescinded, the Recipient Institution acknowledges that UNDP will have no further obligation to the Recipient Institution as a result of such return or rescission.

7.11 No modification of or change to this Agreement, waiver of any of its provisions or additional contractual provisions shall be valid or enforceable unless previously approved in writing by the Parties or their duly authorized representatives in the form of an amendment to this Agreement duly signed by the Parties hereto.

7.12 The Parties shall try to settle amicably through direct negotiations, any dispute, controversy or claim arising out of or relating to the present Agreement, including breach and termination of the Agreement. If these negotiations are unsuccessful, the matter shall be referred to arbitration in accordance with United Nations Commission on International Trade Law Arbitration Rules. The Parties shall be bound by any arbitration award rendered as a result of such arbitration as the final adjudication of any such controversy or claim.

7.13 Nothing in or relating to this Agreement shall be deemed a waiver, express or implied, of any of the privileges and immunities of the United Nations and UNDP.

7.14 Information and data that is considered proprietary by either Party and that is delivered or disclosed by one Party to the other Party during the term of this Agreement shall be considered confidential and shall be handled pursuant to the UNDP Information Disclosure Policy, not attached hereto but known to and in the possession of the Parties. The Recipient Institution may disclose information to the extent required by law, provided that and without any waiver of the privileges and immunities of the United Nations, the Recipient Institution will give UNDP sufficient prior notice of a request for the disclosure of information in order to allow UNDP to have a reasonable opportunity to take protective measures or such other action as may be appropriate before any such disclosure is made. UNDP may disclose information to the extent required pursuant to the Charter of the United Nations, resolutions or regulations of the General Assembly, or rules promulgated by the Secretary- General of the United Nations.

7.15 The Recipient Institution shall only use the name (including abbreviations), emblem or official seal of the United Nations or UNDP in direct connection with the Activities under this Agreement and upon receiving prior written consent of UNDP. Under no circumstances shall such consent be provided in connection with the use of the name (including abbreviations), emblem or official seal of the United Nations or UNDP for commercial purposes or goodwill.

7.16 The provisions of Article 4.1, Article 5.0, and Articles 7.3, 7.6, 7.7, 7.8, 7.12, 7.13, 7.14 and 7.15 shall survive and remain in full force and effect regardless of the expiry of the Project Implementation Period or the termination of this Agreement.